



RECEIVED

NOV 23 2022

NAVARRO COUNTY AUDITOR'S OFFICE

NAVARRO COUNTY
AUDITOR'S OFFICE

Natalie Robinson, First Assistant

Patty Wells, Assistant

Lisa Clay, Assistant

Jan Wise, Assistant

Krystal McCollum, Assistant

Terri Gillen, County Auditor

300 W 3rd Ave., Suite 4

Corsicana, TX 75110

Phone: (903) 654-3095

e-mail: auditor@navarrocounty.org

Fax: (903) 654-3097

INTEROFFICE MEMO

The attached item is being returned for the following reasons:

- ☒ Item incurred before purchase order issued
- ☐ Purchase order number is inconsistent with invoice
- ☐ Amount billed does not match the purchase order
- ☐ Vendor on purchase order does not match invoice
- ☐ Insufficient documentation to process payment
- ☐ Signature or date not present
- ☐ System shows invoice paid
- ☐ Budget Account Number (Line Item) is missing – Acct # _____
- ☐ Insufficient budget in Line Item
- ☐ Payment Request inconsistent with County Policy
- ☐ Other _____

Please provide the additional documentation or explanation necessary to process this payment request. This notice must remain attached to the payment request.

Additional explanation: NO PO REQUESTED

The Department Head or Elected or Appointed Official must sign this form confirming notification that the Navarro County Purchasing Policy was not followed on this purchase.

Morris Steward
Signature

11/22/22
Date



2000 Business State Hwy 31 - Corsicana, TX 75109
Phone: (903) 874-6591

RECEIVED

SERVICE DEPARTMENT HOURS
7:30 a.m. to 6:00 p.m.
Monday - Friday
8:00 a.m. to 12:00 p.m. Saturday

R/O Open Date	R/O Number
10/06/22	6073718/1
R/O Close Date	Status
10/13/22	Reprint
Mileage In	Mileage Out
114197	114197
Service Advisor / Tag #	
GINA TEAFATILLE/3863	

NAVARRO CO S.O.
312 W 2ND AVE
CORSICANA, TX 75110

NOV 21 2022

NAVARRO COUNTY
AUDITOR'S OFFICE

Year	Make	Model	Body
2017	CHEVROLET	TAHOE	2WD 4DR COMMERCIAL

Unit 2799

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
#1 - MR Customer Reports: C/S THAT THERE IS A ELETRICAL ISSUE GOING ON WITH THE VEHICLE CHECK AND ADVISE Installed 84143540 :SL-N-GENERATOR (02275-CKT) 1@725.41 725.41 Installed R112197A :ALTERNATOR -J@725.41 -725.41 Sub Total: Labor: .00 Parts: .00 Total: .00 Alternator charging at 17 volts resulting in several modules shutting down to protect from high voltage damage. Replaced alternator. Test drove and found no further faults at this time.	
#2 - QL MPI: MULTI-POINT INSPECTION	
#3 * MR BATT: INSPECT BATTERY Tech: TIM SHULZE(14) Installed 48AGM :DELCO 88864541 1@250.51 150.00 Replaced auxiliary battery. 250.51	

2 Lewis 110

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

LABOR	150.00
PARTS	250.51
DEDUCTIBLE	.00
SUBLET	.00
SHOP SUPPLIES	40.05
HAZARDOUS MATERIALS	.00
SALES TAX OR TAX I.D.	xxCEPT .00
SPECIAL ORDER DEPOSIT	.00
DISCOUNTS	.00
TOTAL DUE	440.56
A/RNAV001 NAVARRO COUNTY	440.56

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

X



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Morris Steward
Signature

11/22/22
Date

FRANK KENT COUNTRY

2000 Business State Hwy 31 - Corsicana, TX 75009
Phone: (903) 874-6591

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SERVICE DEPARTMENT HOURS
7:30 a.m. to 6:00 p.m.
Monday - Friday
8:00 a.m. to 12:00 p.m. Saturday

R/O Open Date	R/O Number
10/20/22	6074103/1
R/O Close Date	Status
10/20/22	Reprint
Mileage In	Mileage Out
131389	131389
Service Advisor / Tag #	
GINA TEAFATILLE/4436	

NOV 21 2022

NAVARRO CO S.O.
312 W 2ND AVE
CORSICANA, TX 75110

NAVARRO COUNTY
AUDITOR'S OFFICE

Year	Make	Model	Body	Color	License Number
2017	CHEVROLET	TAHOE	2WD 4DR COMMERCIAL		

Unit 2796

DESCRIPTION OF SERVICE AND PARTS	AMOUNT
#1 - QL LOF: PERFORM GASOLINE OIL AND FILTER CHANGE Tech: DREW ZIEDLER (272) Installed 19419227 :SL-N-FILTER (01836-BOPCKT) 1@7.50 Installed 19259487 :N-OIL (08800-BOPCKT) 0W20 8@6.00 Sub Total: Labor: 15.00 Parts: 55.50 Total: 70.50	15.00 7.50 48.00
#2 - QL ROT: PERFORM TIRE ROTATION Tech: DREW ZIEDLER (272) Sub Total: Labor: 20.00 Parts: .00 Total: 20.00	20.00
#3 - MR TPMS: C/S THAT THE TIRE PRESSURE MONITOR SYSTEM MESSAGE Tech: DREW ZIEDLER (272) Installed 13540601 :SL-N-SENSOR (05890-BCKT) 1@90.33 Sub Total: Labor: .00 Parts: 90.33 Total: 90.33	90.33
#4 - QL MPI: MULTI-POINT INSPECTION Purchase Order: 316822	

J. Lewis

TERMS: STRICTLY CASH UNLESS ARRANGEMENTS ARE MADE. "I hereby authorize the repair work hereinafter to be done along with the necessary material and agree that you are not responsible for loss or damage to vehicle or articles left in the vehicle in case of fire, theft, or any other cause beyond your control or for any delays caused by unavailability of parts or delays in parts shipments by the supplier or transporter. I hereby grant you or your employees permission to operate the vehicle herein described on streets, highways, or elsewhere for the purpose of testing and/or inspection. An express mechanic's lien is hereby acknowledged on above vehicle to secure the amount of repairs thereto."

DISCLAIMER OF WARRANTIES. Any warranties on the products sold hereby are those made by the manufacturer. The seller hereby expressly disclaims all warranties either express or implied, including any implied warranty of merchantability or fitness for a particular purpose, and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of said products. Any limitation contained herein does not apply where prohibited by law.

LABOR	35.00
PARTS	145.83
DEDUCTIBLE	.00
SUBLET	.00
SHOP SUPPLIES	18.08
HAZARDOUS MATERIALS	.00
SALES TAX OR TAX I.D.	xxCEPT .00
SPECIAL ORDER DEPOSIT	.00
DISCOUNTS	.00
TOTAL DUE	198.91
A/RNAV001 NAVARRO COUNTY	198.91

NO RETURN ON ELECTRICAL OR SAFETY ITEMS OR SPECIAL ORDERS.

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K & S TIRE TOWING AND RECOVERY, INC.
1310 N. BUSINESS 45
CORSICANA, TX. 75110
Phone: 903-872-0745 Fax: 903-872-3363

INVOICE

81376

INVOICE

NAVARRO COUNTY
AUDITOR'S OFFICE

Printed Date: 11/16/2022

Work Completed: 11/16/2022

NAVARRO COUNTY SHERIFF - Keith Lewis

312 W 2ND AVE.

CORSICANA, TX 75110

Office 903-654-3001 DISP Keith Lewis 903-654-4048

Fax 903-654-3044 FAX Debra Kelley 903-654-3002

2019 Chevrolet - UNIT#2911 -

Lic # : MDK2513

Odometer In : 28651

Unit # : UNIT#2911

VIN # : 1GNLCKDKC5 KR341984

Part Description / Number	Qty	Sale	Ext	Labor Description	Ext
OIL FILTER PF63E	1.00	8.00	8.00	SERVICE Changed Motor Oil & Replaced Filter, Replaced with synthetic oil , Lube Chassis, Check all Fluid Levels	11.40
BRAKES M1707	1.00	30.79	30.79	TIRE ROTATION (4 X \$5.00) EACH	20.00
ROTORS 521710RGS	2.00	73.50	147.00	REPLACED FRONT BRAKES AND ROTORS, REPLACED REAR BRAKES AND TURNED REAR ROTORS	136.00
BRAKES MKD1363	1.00	27.99	27.99	TURNED 2 REAR ROTORS (2X \$12.00 EACH)	24.00
10W30 SYNTHETIC ENGINE OIL per qt	8.00	9.33	74.64		

Org Estimate 0.00 Revisions 0.00 Current Estimate 0.00

Labor:	191.40
Parts:	288.42
SubTotal:	479.82
Tax:	0.00
Total:	479.82
Bal Due:	\$479.82

[Payments -]

Vehicle Received. 11/16/2022

Customer Number : 363

I hereby authorize the above repair work to be done along with the necessary material and hereby grant you and/or your employees permission to operate the car or truck herein described on street, highways or elsewhere for the purpose to testing and/or inspection. An express mechanic's lien is hereby acknowledged on above car or truck to secure the amount of repairs thereto. Warranty on parts and labor is 3 Months or 3000 miles whichever comes first. Warranty work has to be performed in our shop & cannot exceed the original cost of repair.

Signature _____ Date _____



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Memo Steward
Signature

11/22/22
Date

Huffman Communications Sales, Inc.

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Sales Invoice

903.872.6032 Fax
P.O. Box 1753
Corsicana, Texas 75151

NOV 21 2022

NAVARRO COUNTY
AUDITOR'S OFFICE

DATE	INVOICE NO.
11/4/2022	39840

BILL TO
Navarro County S. O. 834 312 W. 2nd Avenue Corsicana, Texas 75110

SHIP TO
Navarro County S. O. 834 County Courthouse Corsicana, Texas 75110

P.O. NO.	TERMS	REP	SHIP DATE	SHIP VIA	FOB	PROJECT
Keth Keith	Net 30	SCH	11/4/2022			
ITEM	DESCRIPTION	QTY	RATE	AMOUNT		
Labor Tech 1	Hourly Labor - Technician Level 1 Services to repair light/siren controller on a Tahoe	3	85.00	255.00		
Alicia Keller 11/21/22						

Total

\$255.00